

## **SPECIAL REGULATION No. 3**

### **CONCERNING THE RULES FOR THE FUNCTIONING OF THE STEERING COMMITTEE OF THE COLLEGE OF COMMISSIONERS GENERAL**

#### **Article 1. Purpose**

The purpose of this Special Regulation is to set forth the rules concerning the functioning of the Steering Committee of the College of Commissioners General (hereinafter referred to as “the Steering Committee”) of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”), in accordance with Articles 9, 12 and 43 of the General Regulations of the Exhibition.

#### **Article 2. Compliance with Laws and Regulations**

**2.1.** All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

**2.2.** Additional instructions and directives are issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

#### **Article 3. Functions of the Steering Committee**

**3.1.** The Steering Committee shall represent the common interests of all Official Participants with regard to the daily management of the Exhibition and ensure that the General Regulations and Special Regulations of the Exhibition and additional instructions and directives issued by the Organizer are fully implemented.

**3.2.** The Steering Committee shall exercise a consultative role to the Commissioner General of the Exhibition under the circumstances set out in Article 12 of the General Regulations.

**3.3.** The Steering Committee shall arbitrate when disputes arise between Official Participants, or between any Official Participant and the Organizer of the Exhibition (hereinafter referred to as the Organizer), pursuant to Article 12 of the General Regulations.

#### **Article 4. Composition of the Steering Committee**

**4.1.** The Commissioner General of the Exhibition shall convene a meeting at the earliest opportunity with Commissioners General of Section appointed by participating countries in order to elect a Chairperson of the College of Commissioners General of Section and the members of the Steering Committee to represent them.

**4.2.** The members of the Steering Committee shall be elected among the Commissioners General of Section of the Member States of the Bureau International des Expositions (hereinafter referred to as BIE) participating in the Exhibition. Members of the Steering Committee shall attend the meetings of the Steering Committee and be present at the Exhibition Site on a regular basis and be actively involved in the Expo.

#### **Article 5. Chairperson and Vice Chairperson(s) of the Steering Committee**

**5.1.** The Chairperson of the College of Commissioners General shall also be the Chairperson of the Steering Committee. Steering Committee members will designate the Chairperson and Vice Chairperson(s) with a simple majority vote from among its members.

**5.2.** The Chairperson shall preside over the Steering Committee meetings. In case of the Chairperson's absence or hindrance, one of the Vice Chairpersons shall preside over the meeting of the Steering Committee.

#### **Article 6. Technical Adviser**

**6.1.** In consultation with the Organizer, the BIE shall appoint and remunerate a non-Qatari Technical Adviser.

**6.2.** The Technical Advisor shall advise the Steering Committee on matters concerning BIE Regulations, establish the agenda for the meetings, prepare the minutes of the meetings, submit a copy of the meeting minutes to the BIE and AIPH, and ensure appropriate follow-up with regards to the issues raised at the meetings.

**6.3.** The Technical Adviser shall attend all meetings of Steering Committee meetings in a consultative role and shall not be entitled to vote.

#### **Article 7. Frequency of Steering Committee Meetings**

**7.1.** The Steering Committee shall hold regular meetings once every six months from its establishment to the opening of Expo 2023 Doha, and once a month during the Exhibition.

**7.2.** Extraordinary meetings may be convened by the Chairperson, or upon the request of the Commissioner General of the Exhibition, or one third of the members of the Steering Committee.

#### **Article 8. Attendance at the Steering Committee Meetings**

**8.1.** Only members of the Steering Committee and the Technical Adviser may attend the meetings of the Steering Committee. Each member of the Steering Committee may be accompanied by one adviser, who shall not have any vote or voice during the meetings.

**8.2.** In case of absence due to legitimate reasons, Steering Committee members may give their mandate to another member in writing to represent them.

## **Article 9. Quorum and Vote**

**9.1.** At least half of the members should be present or be represented to constitute a quorum at all meetings of the Steering Committee for the validity of deliberations.

**9.2.** The Steering Committee shall adopt decisions at the meetings by vote of simple majority. In case of an equal number of votes, the Chairperson shall have the casting vote.

## **Article 10. Complementary Services to Steering Committee by the Organizer**

**10.1.** The Organizer shall provide the following complimentary services to the Steering Committee in order to facilitate its functioning:

- Meeting venues, along with interpretation services into English and French only, as the official languages of the BIE. Both services will only be provided complimentary for the Steering Committee meetings.
- Office rooms, secretarial services other services necessary for the functioning of the Steering Committee.
- Office and administrative services and other services required by the BIE Technical Adviser to perform his/her duty.

**10.2.** The Organizer shall provide complimentary office and administrative services required by the BIE Technical Adviser to perform his/her duty.

## **Article 11. Final Report**

After the closing of the Exhibition, the Steering Committee shall prepare a report on its activities and submit it to the College of Commissioners General, the BIE, AIPH and the Organizer.